

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, March 17, 2015

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. The meeting was called to order at 7:30 p.m., quorum was established.

PRESENT: Kelly Davis, President
Rob Findlay, Vice President
Laura Dawson, 2nd Vice President
LaVerne Younger, Treasurer
Terrie Sullivan, SCS Management Services

ABSENT: Karen Blakeman, Secretary

GUESTS TO ADDRESS THE BOARD

No guests were present to address the board.

MINUTES

Director Davis motioned to approve the February 17, 2015 General Session minutes with correction. Director Younger seconded the motion. All were in favor.

Written:

Clubhouse

Director Davis stated that Ms. Liz Toomey was willing to continue working with the clubhouse rentals until a new person could be found.

Correction:

Clubhouse

Director Davis stated that Ms. Liz Toomey was willing to continue working with the clubhouse rentals.

COMMITTEE REPORTS

Landscape/Irrigation

Director Dawson stated that once the electric meter is handled she will contact the irrigation company to have the irrigation throughout the community checked.

Director Dawson also stated that three bids had been received from Green Thumb for annual jobs in the community. Bids are as follows - 1) Mulching of beds, 2) Fertilization and 3) for adding Kiddy Mulch at the park.

After reviewing the bids Director Dawson motioned to approve all three (3) bids. Director Younger seconded the motion. All were in favor.

Parks & Playgrounds

There was a brief discussion referencing the ongoing issue with lighting

Tennis Courts

Director Dawson stated that the court repairs had been completed.

Director Dawson also stated that EMA had donated two (2) new nets for the courts and that she herself had donated one (1).

Pest Control

Director Davis stated that pest control was scheduled to commence in April 2015.

Clubhouse

There was a brief discussion on the clubhouse, it was noted that the clubhouse was packed for a recent event.

Pool

Director Davis stated that due to the recent weather, work on the pool had been pushed back until April 6, 2015.

Director Younger motioned to approve estimate #317 provided by Aquatic Advisors to replace and repair the broken and missing coping stones around the pool at a cost of \$1800.00. Director Dawson seconded the motion. All were in favor.

It was also suggested to check with the insurance company to see if they would cover the coping stone repair/replacement.

Crime Watch

No report was given.

Volunteers

No report was given.

TREASURER REPORT

Director Younger presented the financial report ending February 28, 2015 stating the association had a collection rate of 82% with approximately \$154,319.96 of the 2015 assessments collected. Over all income is at 78% with \$159,529.87 collected. Expenses incurred as of the same date is 12% of that budgeted for the year. The Association has a total cash on hand in the amount of \$362,676.63 as of February 28, 2015.

Director Davis motioned to increase the cost per tag from \$2.00 to \$5.00. Director Dawson seconded the motion. Four were in favor, one opposed. Motion passed.

There was discussion in reference to the process for preparing pool tags. Director Davis requested SCS to order another box of pool cards.

MANAGEMENT REPORT

Ms. Sullivan gave a brief review of the March Management Report.

Action Item List

The current action item list was provided and reviewed, several items were marked as closed.

DEED RESTRICTIONS/ENFORCEMENT ACTIONS/ACC Report

The March 4, 2015 referral list was presented and reviewed; action was taken on several properties. Director Davis motioned to approve all action taken. Director Findlay seconded the motion. All were in favor.

ATTORNEY STATUS / LEGAL PROCEEDINGS

The status report was provided and reviewed. One property was authorized for continued collection work. Action was approved by a motion from Director Dawson and a second from Director Younger. All were in favor.

OLD BUSINESS

Pool Registration

The community letter and registration information form were provided and reviewed. Days of registration were assigned as well as a change in one of the registration dates.

Director Davis will make a few corrections on the letter and resend to SCS. Pool information should be mailed by April 5, 2015.

NEW BUSINESS

Signature Cards

A new Cabanc signature card was provided and signed by all directors present. A signature card from Strongroom was also presented for Director Younger to sign off on.

ADJOURNMENT:

There being no further business to come before the Board, Director Davis motioned to adjourn the meeting. Director Dawson seconded the motion. All were in favor, meeting adjourned at 9:20 PM.

Kelly Davis
Attest

3/21/15
Date

Laguna Younger
Attest

3/21/15
Date