

PROVIDENCE COMMUNITY ASSOCIATION, INC.
2018 ADJOURNED ANNUAL MEETING MINUTES
February 20, 2018

The Providence Community Association, Inc.'s Annual Meeting of Members was held on Tuesday, February 20, 2017, at the Providence Community Association Clubhouse, located at 9114 Woodleigh Drive. The meeting was called to order at 7:06 p.m.

The Board of Directors consisted of Kelly Davis - President; Robert Findley - 1st Vice President, Laura Dawson - 2nd Vice President, Tommy Armour - Secretary and Saundra Saunders - Treasurer. Tammi Norris and Betty Weidenfeld were present representing SCS Management Services.

Director Davis opened the meeting by asking that everyone present stand and introduce themselves to the membership.

PRESIDENTS MESSAGE

Director Davis congratulated all the members for surviving Hurricane Harvey and many incidents and tragedies in 2017. Director David and Director Armour discussed clubhouse repairs needs after pipes burst in the freeze. Conversation continues in reference to various topics including but not limited to crime in the neighborhood, renting the clubhouse and pool, facility passes and how to obtain them, resources for information and the need for volunteers to continue Yard of the Month and Christmas decorating contest. Residents were encouraged to participate in the community, helping out their neighbors and reporting suspicious activity to the police and the Seals.

TREASURER'S REPORT

Director Saunders reviewed the 2016 Year-end Financial report going over the December 31, 2017 Balance Sheet and the Budget vs. Actual reports. A brief discussion followed. .

MINUTES

The minutes of the January 17, 2017 Annual Meeting were approved without correction after a motion by Paul Weider and a second by Karen Blakeman.

QUORUM

Ms. Norris announced that quorum had been met.

NOMINATIONS AND ELECTIONS

Director Davis introduced herself and each Director followed and Director Dawson's notice she is not seeking another term. Director Davis opened the floor for nominations stating that there are two (2) positions to be elected and one (1) nominee on the ballot. Director Dawson nominated Willie Jones and he accepted the nomination. Mr. Jones is eager to help the community, familiar with HOA's, a retired military member and new to PCA. With no other nominations were received Paul Weider motioned to vote by acclamation. Mr. Carl Peters seconded the motion. All were in favor.

Director Findley thanked Laura Dawson for her service to the community. Ms. Dawson expressed her interest to continue to volunteer and help when able.

COMMUNITY REPORTS

Landscape

Director Davis reported the freeze had damaged some landscape and it will be replaced in the spring.

Clubhouse

Director Davis reported extensive repairs are needed to repair damage caused by burst pipes during the freeze.

Parks & Playgrounds

Nothing to report.

Pool

Director Davis reported management contract is being reviewed with new vendor Greater Houston Pool Management. Power washing the deck area is scheduled, facilities pass registration and splash day are being scheduled.

Tennis Courts

Director Davis reported court lights repair is delayed due to contractor's heavy schedules from Hurricane Harvey and winter freeze.

Crime

Nothing to report.

Phone Line

Active land line is for Clubhouse and Lifeguards not reservations.

Architectural Review/Deed Restrictions

Director Findlay reviewed the Deed Restriction Summary page reporting sixty-two (62) letters recently sent compare to size of PCA 650 homes. He also explained the process of second letter and notice of non-compliance. He reminded everyone all exterior repairs and improvements require an ACC Application.

Pest Control

Director Davis reported that the clubhouse is exterminated on a quarterly schedule and the community is sprayed twice a week April through October with additional sprays as needed.

Volunteers

Director Davis encouraged owners to volunteer for neighborhood events such as splash day, National Night Out.

OPEN FORUM

The floor was opened for discussion. Several new owners were in attendance. Discussion of running stop signs is owner's responsibility to contact sheriff. Commercial vehicles in community were discussed and Ms. Norris reported SCS Management is citing violators. Stray cat population needs to be reported to animal control and sheriff office.

ADJOURNMENT

There being no further business, the annual meeting was adjourned at 9:15 p.m.

EXECUTIVE SESSION SUMMARY

The Board approved keeping offices as currently appointed and appointing Director Jones 2nd Vice President.

Meeting adjourned at 9:30 pm.

Attest *[Signature]*

Date *1/15/19*

Attest *[Signature]*

Date *1/15/19*