

**PROVIDENCE COMMUNITY ASSOCIATION, INC.**  
**Regular Meeting of the Board of Directors**  
**Tuesday, April 19, 2011**

The monthly meeting of the Providence Community Association Board of Directors was held Tuesday, April 19, 2011, at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Armour called the meeting to order at 7:31 PM and quorum was established.

Present: Tommy Armour, President  
Kelly Davis, 2<sup>nd</sup> Vice President  
Kip Martin, Secretary  
Sandra Weider, Treasurer  
Bridgett Cummings, SCS Management Services  
Cathy Jensen, SCS Management Services

Absent: Paul Pruitt, 1<sup>st</sup> Vice President

Homeowners & Guests: As listed on attached sign-in sheet

**ACTION TAKEN OUTSIDE OF MEETING:**

The Board approved replacing the locks at the tennis courts, pool and clubhouse. The Board also approved the registration days and times for facility pass registration.

**MINUTES:**

The minutes of the March 15, 2011 Board of Directors meeting were reviewed and approved after motion from Director Weider and second from Director Davis. All were in favor.

**COMMITTEE REPORTS:**

Director Armour reported a possible leak near the tennis court. He will contact Sunshine Irrigation to correct. Director Armour reported several chairs missing from the clubhouse. The door combinations will be changed. The repairs have been complete on the pool shower. Director Armour replaced the light bulb in one park lamp, but could not locate the missing cover. He will contact a company to determine whether only the cover can be replaced or the entire lamp must be replaced.

Director Davis reported foreclosure proceedings expected on the burned house.

**TREASURER REPORT:**

Director Weider reported an 89% collection rate for 2011 assessments as of March 31, 2011. Expenses incurred are at 16% of the budgeted as of the same date and the Association has a total cash on hand amount of \$411,217.52. There is a 12 month CD expiring on May 21, 2011, which the Board would like to renew.

**MANAGEMENT REPORT:**

**Action Item List:** The action item list was reviewed. Director Weider reported the graffiti not coming off of the street sign. A new sign is being requested.

**CAMI:** The 911 phone is listed as having no dial tone. Paul Weider checked the phone and said there is a dial tone; however, when you try to dial 911 the phone only beeps and then goes back to a dial tone. Ms. Jensen suggested SCS's maintenance department may be able to assist as they originally installed the phone. Several areas of curb at the clubhouse are in need of repair. The Board will evaluate and determine if repairs are needed immediately.

**LEGAL STATUS:** The legal status report was reviewed. There are six accounts paying through installment plans, two accounts that paid in full during the month of March and one account that that was foreclosed on by their mortgage company.

**ADJOURNMENT:**

There was no further business to come before the Board and the meeting adjourned to executive session for sensitive discuss at 8:30 PM.

*[Signature]*  
Attest

5/17/11  
Date

*Sandra Weidner*  
Attest

5/17/11  
Date