

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, April 15, 2014

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse located at 9114 Woodleigh Drive, Houston, Texas 77083.

Director Davis called the meeting to order at 7:29 p.m. with quorum established.

PRESENT: Kelly Davis, President
Rob Findlay, Vice President
Laura Dawson, 2nd Vice President
LaVerne Younger, Secretary
Sandra Weider, Treasurer
Terrie Sullivan, SCS Management Services

GUESTS TO ADDRESS THE BOARD

No guests were present.

MINUTES

Director Weider motioned to approve the March 18, 2014 minutes of the monthly board meeting without correction. Director Younger seconded the motion. All were in favor.

COMMITTEE REPORTS

Landscape/Irrigation

Director Davis stated that the board had changed irrigation companies from Sunshine to Advanced Water and was already seeing a difference in the workmanship. Advanced Water has already repaired/brought to code all of the communities back flow preventers as well as added a water spigot at each entrance in order to water the landscaping by hose.

Parks/Playground

Director Davis stated that she had the tennis court rekeyed and presented keys to each board member.

Director Findlay and Mr. Weider reported meeting with a vendor to discuss installation of lighting. Discussion followed.

Director Davis stated that she had solicited bids from EMA to install poles for the lights and was waiting for the bid to arrive. Estimated cost given on the poles was \$4500.00. Director Davis motioned that once the bid was received to approved purchase and installation via email. Director Weider seconded the motion. All were in favor. Ms. Sullivan reminded the board that when voting outside of a meeting there had to be a unanimous response and approval.

PCA Lines

Director Younger reported that the phone line was now set up and had approximately 37 messages dating back to September.

Clubhouse

Director Weider reported that due to busy schedules no work had been done on the clubhouse training.

Mr. Weider stated that he had located a program that would allow them to create a spread of the clubhouse house activities that everyone would be able to log onto to the clubhouse activity.

It was noted that Directors Findlay and Dawson had cleaned out and organized the life guard shack.

Pool

Director Davis stated that approval had been given to Aquatic Advisors to repair the chlorinator and to replace the sand. Approval was also given to repair the slide.

Ms. Sullivan presented two additional bids along with the original from JR.D to replace the trellis at the pool area. After reviewing the bids Director Davis stated they should stay with the original bid from JR. D, having him come back out and rebid to actual specifications. Discussion followed.

Director Davis motioned that a more accurate bid be solicited then voted on outside of the meeting to expedite it the repair and/or replacement of the trellis. Director Dawson seconded the motion. All were in favor.

Mr. John Buhner with the Kingsbridge MUD reported that the community drainage work was almost complete. Mr. Weider reported that although work on the driveway was completed it was missing approximately 4' of brick.

Director Davis reported that a resident had volunteered to drive the community on a regular basis and note all streetlights not working.

TREASURER REPORT

Director Weider presented the March 2014 financial report.

MANAGEMENT REPORT

Action Item List

The current action item list was presented and reviewed.

CAMI

The current CAMI Report was presented and reviewed.

Director Davis will contact the same contractor that painted the inside of the clubhouse to solicit a bid on painting the wrought iron fence around the pool and no parking zone in front of the clubhouse.

OLD BUSINESS

Money Order #14-672060447

Ms. Sullivan stated that after returning the money order to the board, a resident sent in a letter stating it was his understanding that someone was going to help him pay his 2013 assessments. The amount noted was the same amount as the money. The resident also presented documentation stating he would be assisted.

NEW BUSINESS

Splash Day

Director Davis questioned whether the board would be interested in holding Splash Day this year. All were in agreement to move forward with the activity.

Pool Pass Day

There was discussion in reference to who would work on the specified days of registration. All directors signed up for three days, volunteers will be asked to help as well.

Director Weider stated that they had purchased two copies of the registration program so two computers can be running, hopefully making the process much faster. It was also noted that the wifi in the clubhouse was not working, Director Weider will contact AT&T to make any repair necessary.

Director Davis motioned to approve up to \$1500.00 be spent to purchase two new computers for pool registration use. Director Younger seconded the motion. All were in favor.

Yard of the Month

After a brief discussion Director Davis motioned to continue Yard of the Month. Director Younger seconded the motion. Four were in favor, one against, motion passed.

DEED RESTRICTIONS / ENFORCEMENT ACTIONS

Board Referral List

The referral list dated April 2, 2014 was presented and reviewed. Director Davis motioned to approve all action taken. Director Weider seconded the motion. All were in favor.

Several additional properties were discussed as well.

ATTORNEY STATUS / LEGAL PROCEEDINGS

The March status report was presented and reviewed; action was taken on several accounts.

ADJOURNMENT

There being no further business to come before the Board Director Davis motioned to adjourn the meeting. Director Findlay seconded the motion. Meeting adjourned at 9:15 pm.

Attest

Date

Attest

Date