

PROVIDENCE COMMUNITY ASSOCIATION, INC.

Regular Meeting of the Board of Directors

Tuesday, June 17, 2014

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. The meeting was called to order at 7:30 p.m. with quorum being established.

PRESENT:

- Kelly Davis, President
- Rob Findlay, Vice President
- Laura Dawson, 2nd Vice President
- Sandra Weider, Treasurer
- LaVerne Younger, Secretary
- Terrie Sullivan, SCS Management Services

GUESTS TO ADDRESS THE BOARD:

No guests were present.

MINUTES:

The minutes were discussed and correction was requested.

COMMITTEE REPORTS:

Parks & Playgrounds – Director Davis stated that she was waiting on Randy with Inland Electric to provide a bid for work.

Landscape – Director Dawson reported that all irrigation has been brought up to code.

Director Younger presented a bid to install two signs at the parks. After reviewing the bid Director Davis motioned to approve both of the signs at an approximate cost of \$800.00. Director Younger seconded the motion. All were in favor.

Tennis Courts – Director Dawson reported that the lights at the court were working however they now needed to replace the breaker. Director Dawson was also working with CL Sports on a bid to resurface the courts for budgetary purposes.

PCA Phone Line – Director Younger reported that there had been approximately five (5) calls since the last meeting, all were handled.

Pest Control – Director Davis reported that she was now receiving notices from the pest control company.

Clubhouse – Director Davis stated she had spoken to Ms. Liz Toomey and she is hoping to be finished with the clubhouse work by the end of the month. Director Davis will speak with Jim White clarifying the work for him.

Pool – Director Davis questioned if the board would like to host an additional registration date. After discussion Tuesday, June 24th at 7:30 pm was decided upon.

Director Davis motioned that since Director Weider would not be present for the August meeting that that meeting be canceled. Director Weider seconded the motion. All were in favor.

VOLUNTEERS – Director Davis reported that she had found someone interested in the position of “Volunteer Coordinator” for Splash Day.

TREASURER REPORT:

Director Weider presented the financial report noting a collection rate of 94% for 2014 assessments as of May 31, 2014. Expenses incurred as of the same date were 44% of that budgeted for the year. The Association has total cash on hand in the amount of \$352,693.95. Treasurers Report was approved as given, all were in favor.

MANAGEMENT REPORT:

Ms. Sullivan gave a brief review of the June Management Report as well as reviewing the 2014 collection schedule.

Action Item List

The current action item list was provided and reviewed.

CAMI

The June 4th report was presented and briefly reviewed. Director Weider stated that she didn't feel this monthly report was helping the community anymore and questioned what the cost was.

Director Weider motioned to cancel the CAMI inspections. Director Findaly seconded the motion. Two (2) were in favor, three (3) against. Motion failed. Ms. Sullivan was requested to get a cost for quarterly inspections versus monthly inspections.

DEED RESTRICTIONS/ENFORCEMENT ACTIONS

The June referral list was presented and reviewed. Director Davis motioned to approve all action taken, Director Dawson seconded the motion. All were in favor.

ATTORNEY STATUS / LEGAL PROCEEDINGS:

Ms. Sullivan gave an overview of the May status report. Several accounts will be discussed in further detail during executive session.

NEW BUSINESS:

SCS Contract Renewal

Director Davis motioned to approve the 2014-2015 contract from SCS Management. Director Dawson seconded the motion. All were in favor.

ADJOURNMENT:

There being no further business to come before the Board, Director Davis motioned to adjourn the meeting. Director Weider seconded the motion. All were in favor, meeting adjourned at 9:00 PM.

Kelly Davis
Attest

7/15/14
Date

Sandra Wzieda

Attest

7/15/14

Date

EXECUTIVE SESSION SUMMARY

The board reviewed the current delinquency list and approved sending approximately 16 properties to Holt & Young's office for additional collection work. Ms. Sullivan will send a special letter to a property in reference to a violation on the lot.