

**PROVIDENCE COMMUNITY ASSOCIATION, INC.**  
**Regular Meeting of the Board of Directors**  
**Tuesday, February 17, 2015**

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. The meeting was called to order at 7:31 p.m., quorum was established.

**PRESENT:** Kelly Davis, President  
Rob Findlay, Vice President  
Laura Dawson, 2<sup>nd</sup> Vice President  
LaVerne Younger, Treasurer  
Karen Blakeman, Secretary  
Terrie Sullivan, SCS Management Services

**GUESTS TO ADDRESS THE BOARD**

Mr. John Buhner from the Kingsbridge MUD, stated that there were approximately nine (9) calls to the security company in January and all were responded to.

**MINUTES**

Director Younger motioned to approve the November 18, 2014 General Session minutes without correction. Director Davis seconded the motion. All were in favor.

**COMMITTEE REPORTS**

*Landscape*

Director Dawson stated that the 2015 contract for landscape had been approved and signed. She also stated that due to the weather the irrigation system had not yet been checked. Prior to installing new plants she would like to see what comes back from prior plantings.

*Parks & Playgrounds*

No report given.

*Tennis Courts*

Director Dawson stated that Phase 1 of the tennis court repair was to clean and repair the cracks. Should be completed within another week, weather permitting.

Director Dawson also stated that for \$300.00 a year EMA will check the courts regularly, pressure washing them, keeping up the windscreens and the nets. Director Dawson motioned to approve the service. Director Blakeman seconded the motion. All were in favor.

*PCA Phone Line*

Director Younger reported that there had only been three calls, all trivial.

*Pest Control*

Director Davis motioned to approve the 2015 contract with Northwest Pest Control for mosquito fogging. Director Younger seconded the motion. All were in favor.

*Clubhouse*

Director Davis stated that Ms. Liz Toomey was willing to continue working with the clubhouse rentals until a new person could be found.

*Pool*

There was a brief discussion on registration days and the amount of people needed. Ms. Sullivan will email the forms to the board for further review.

Director Findlay will check with Mr. Weider in reference to the computer system and registration program. If unable to successfully figure it out he will meet with Mr. Steve Jacobs. Director Dawson also stated she had someone that could possibly help figure out the program as well.

Bids for replacing the pump system on the pool were reviewed. Director Findlay motioned to request Aquatic Advisors to lower their price and if not use Hancock Pools for the repairs. Director Dawson seconded the motion. All were in favor.

*Crime Watch*

There was discussion in reference to kids in the community possible selling drugs. Suggestion was made to notify Seal Security so they could watch the area.

**TREASURER REPORT**

Director Younger presented the financial report ending December 31, 2014 stating the association had ended the year with a collection rate of 98% for 2014 assessments. Over all income was at 113%. Expenses incurred as of the same date were 111% of that budgeted for the year. The Association has a total cash on hand in the amount of \$303,202.77 as of December 31, 2014.

**MANAGEMENT REPORT**

Ms. Sullivan gave a brief review of the February Management Report.

*Action Item List*

The current action item list was provided and reviewed.

*CAMI Report*

The current report was presented and reviewed. Ms. Sullivan was asked to purchase a new 911 phone as the current one is not working.

**DEED RESTRICTIONS/ENFORCEMENT ACTIONS/ACC Report**

The January 7, 2015 referral list was presented and reviewed; the violation on one property was recycled and another cleared.

**ATTORNEY STATUS / LEGAL PROCEEDINGS**

The status report was provided and reviewed.

**OLD BUSINESS**

*Lighting*

Discussion was tabled.

*Pool Chairs – Clean & Repair*

Due to other costs this item was tabled until further notice.

**NEW BUSINESS**

*Nabr Network*

Ms. Sullivan introduced a new service provided by SCS for the community called Nabr Network. Ms. Sullivan explained that it was a web page the association could use to notify residents of activities, upcoming meetings etc. A brief discussion followed.

**ADJOURNMENT:**

There being no further business to come before the Board, Director Davis motioned to adjourn the meeting. Director Dawson seconded the motion. All were in favor, meeting adjourned at 9:13 PM.

Kelly Davis  
Attest

3/17/15  
Date

Raymond Younger  
Attest

3/17/15  
Date

**EXECUTIVE SESSION SUMMARY**

Two properties were approved for further collection action including lawsuit.

Meeting adjourned at 9:21 PM.