

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, August 16, 2016

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:34 p.m., quorum was established.

PRESENT: Kelly Davis, President (*Left early*)
Rob Findlay, Vice President
Laura Dawson, 2nd Vice President
Karen Blakeman, Secretary
Saundra Saunders, Treasurer
Terrie Sullivan, SCS Management Services

MINUTES

Director Blakeman motioned to approve the July 19, 2016 General Session minutes as presented. Director Saunders seconded the motion. All were in favor.

GUESTS TO ADDRESS THE BOARD:

Ms. Celeca York with H-Town Towing was in attendance to answer any of the board's questions and/or address their concerns in reference to towing within the community. There was discussion in reference to where the community could tow from, such as streets parking lots etc. Both Ms. York and Ms. Sullivan stated that they could only tow from the community's amenity areas. Ms. York also stated that if their services are used that the community would receive discounted services from their company.

COMMITTEE REPORTS

Landscape/Irrigation

Director Dawson stated that she had turned the water off due to a leak in the irrigation at the park (by the curb on Stanbridge). The repairs were supposed to have been completed either Monday or Tuesday however there was a delay due to all the rain.

Clubhouse

Director Davis stated that she had put some information together in reference to the responsibility of the clubhouse coordinator and would have it ready for the next meeting. She also turned in all clubhouse rental checks and paper work to Ms. Sullivan to deposit.

Parks/Playgrounds

Director Davis reported that the strike boards were being installed at the park and should be completed soon.

Pool

Director Davis reported that all repairs with the exception of replacing two (2) lifeguard umbrellas had been made at the pool. She also stated that the pool would now be closed at 6:00pm on Sundays and only open on weekends through the end of September.

There was continued conversation in reference to the pool garbage cans not being pulled out for pick up on several occasions, Director Dawson will speak with the vendor responsible for pulling out the cans.

The question was raised as to whether the board could have the bandit signs within the community removed when placed in the community. Ms. Sullivan was requested to check with the county to see if there are any laws and/or requirements in reference to these types of signs.

Tennis Courts

Director Dawson reported that they were continuing to have problems with the lights, that every time

there is a power outage the lights go off due to the timer going off and on. Director Lawson handed out a set of tennis court rules/guidelines and asked that each board member review the list and make any adjustments.

After a brief discussion Director Blakeman motioned to install motioned sensor lights behind the tennis courts to keep unwanted "visitors" from that area. Director Saunders seconded the motion. All were in favor.

Crime Watch

Director Davis gave a brief description of a situation that took place at the pool where the police were called.

PCA Phone Lines

Director Blakeman stated that there was only one (1) call this month.

Volunteers

Director Blakeman stated that she although she had spoken with various residents none seemed interested in volunteering to take down signs or bring in the trash cans to the pool area. Director Davis reiterated the importance of finding someone to help in these areas.

Pest Control

No report was given.

TREASURER REPORT

Ms. Sullivan reviewed the July 31, 2016 financial report going over the Balance Sheet and Actual vs. Budget report in detail. Director Saunders reported on cash collected through pool usage.

MANAGEMENT REPORT

Mrs. Sullivan reviewed the August Management Report going over the percentages collected and expended. Also noted was that there were approximately 19 accounts that would be turned over to the attorney for further collection work.

Action Item List

The current action item list was provided and reviewed. Several items were closed, updates were made on others.

CAMI Report

Ms. Sullivan reviewed the July Quarterly CAMI Report stating that it had already been reviewed last month.

OLD BUSINESS

No Old Business was discussed.

NEW BUSINESS

Labor Day Splash Day

There was discussion on holding a party for Labor Day however once discussed all were in agreement that with limited time to prepare and school starting there may not be a good turnout. Instead of a party it was decided that the board would provide ice cream/popsicles to those at the pool.

ADJOURNMENT:

There being no further business to come before the Board, Director Blakeman motioned to adjourn to Executive Session. Director Saunders seconded the motion. All were in favor, meeting adjourned at 9:22 PM.

**EXECUTIVE SESSION SUMMARY
DEED RESTRICTIONS/ENFORCEMENT ACTIONS/ACC REPORT**

The August 4, 2016 Board Referral list was presented and reviewed by the Board; action was taken on several properties. Director Dawson motioned to approve all action taken. Director Saunders seconded the motion. All were in favor.

ATTORNEY STATUS

Ms. Sullivan gave an overview of the current status Report from Holt & Young, PC, no additional action was approved.

Meeting adjourned at 9:22

Melly Davis
Attest

9/20/16
Date

Karen Blakeman
Attest

20 Sept 2016
Date