

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, March 21, 2017

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:31 p.m., with quorum established.

PRESENT: Kelly Davis, President
Laura Dawson, 2nd Vice President
Tommy Armour, Secretary
Saundra Saunders, Treasurer
Terrie Sullivan, SCS Management Services

ABSENT: Rob Findlay, Vice President

MINUTES

Director Saunders motioned to approved the February 21, 2017 General Session minutes without correction. Director Armour seconded the motion. All were in favor.

GUESTS TO ADDRESS THE BOARD

Ms. Sheryl Keeling addressed the board in reference to the property next door to her. Ms. Keeling stated that the home was allegedly being occupied by multiple families with up to 11 residents and six cars. A brief discussion followed. Ms. Sullivan was requested to send a letter to the property putting them on notice of the violation.

Mr. Brant Magruder and Ms. Jennifer McInnis of Greater Houston Pool Management Services were in attendance at the board's request to discuss a proposed management contract. Director Davis spoke in detail referencing the board's expectations. Mr. Magruder responded with explanations on their service. Director Dawson thanked the two for coming, stating that it meant a lot for them to come and introduce their company.

Upon the departure of the GHPM Rep's the board voted on the contract with Director Armour motioning to approve the contract and Director Dawson seconding the motion. All were in favor.

COMMITTEE REPORTS

Landscape and Irrigation

Director Dawson stated that she had spoken with Pedro and he requested his invoices be processed more expediently. Discussion followed with a possible explanation for the late payments.

Director Dawson also stated that she felt they should fill in the bare spots at the monuments with the shorter rose bushes. A brief discussion followed. After discussion Director Armour motioned to approve the purchase and installation of the roses. Director Saunders seconded the motion. All were in favor.

Parks and Playgrounds

Director Dawson stated that she had spoken with ~~Pedro~~ ^{Hector} (community landscaper) about the mosquito fogging system for the park that was presented at the February meeting. Pedro was familiar with the system and stated it'd be approximately \$2000.00 to install the equipment and approximately \$100 per year to restock the chemicals. Discussion followed. Decision on the fogger was tabled.

Tennis Court

Director Dawson reported that the windscreens were purchased and installed. Ms. Sullivan reported that the windscreens were used to block the wind as well as to cause a background cover when playing tennis.

PCA Phone Line

Director Saunders reported that there had been several phone calls. Brief discussion followed.

Pest Control

No report was given.

Clubhouse

Director Davis stated that Mr. Zeno had started work on the restrooms and may have to replace some of the beams in the ceiling depending on the extent of the water damage. All work should be complete within approximately two (2) weeks. He has also painted the curbs at the clubhouse.

Director Armour motioned to contact Ms. Paige XX and once verified she was still interested have her start the clubhouse administration on May 1st. Director Paige seconded the motion. All were in favor.

Pool

Previously discussed.

TREASURER REPORT

Director Saunders reviewed the February 28, 2017 financial report going over the Balance Sheet, Income Statement and Actual vs Budget reports in detail.

MANAGEMENT REPORT

Mrs. Sullivan reviewed the March Management Report going over the percentages collected and expended as well as contracts coming up for renewal.

Action Item List

The current action item list was provided and reviewed in detail. There was discussion from a resident in reference to the wifi provided by the MUD and what the purpose was.

OLD BUSINESS

Purchase Software for Computers

As discussion began a resident interrupted stating the computers were for pool registration and no other program needed to be installed as they were not for personal use. A heated discussion followed.

Director Dawson motioned to purchase another laptop computer for various use of the directors. Director Armour seconded the motion. All were in favor.

Pool Registration

There was some discussion in reference to the wording on the registration form and the age limit, no decision was made.

The board reviewed the registration calendar provided, several changes were made. It was noted that "Splash Day" would be held on May 29th.

NEW BUSINESS

Northwest Pest Control

Director Dawson motioned to renew the contract with Northwest. Director Amour seconded the motion. All were in favor.

Sidewalk/Driveway Repair

Ms. Sullivan presented information from two companies that basically do the same type of repair. They each use a type of filler, pour it under the sidewalk and therefore repairs the sidewalk. Suggestion was made to send the information from both companies out with the pool letter. Therefore if someone needs information on a company, it's already been provided. It was also noted to put on both websites.

DEED RESTRICTION/ACC REPORT

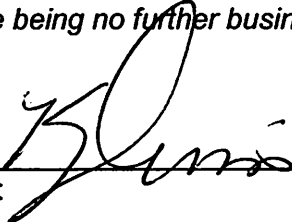
Director Armor reviewed the March 2017 Referral List. Approximately 13 violations were approved for attorney involvement. All action taken was approved.

ATTORNEY STATUS REPORT

The current status report was presented and reviewed in detail. No action was necessary at this point.

ADJOURNMENT:


There being no further business to come before the Board, meeting adjourned at 9:48 pm



Attest

4.18.2017

Date



Attest

4/18/17

Date