

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, May 16, 2017

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:29 p.m., with quorum established.

PRESENT: Kelly Davis, President
Rob Findlay, Vice President
Laura Dawson, 2nd Vice President
Saundra Saunders, Treasurer
Tammi Norris, SCS Management Services

ABSENT: Tommy Armor, Secretary

MINUTES

Director Saunders motioned to approve the April 18, 2017 General Session minutes with no corrections. Director Dawson seconded the motion. All were in favor.

GUESTS TO ADDRESS THE BOARD

Ms. Olaide Ajitutu asked for solutions to cars speeding and parking on the streets. Director Davis advised to report it sheriff, SEALS and volunteer for block captain of her street.

COMMITTEE REPORTS

Landscape and Irrigation

Director Dawson stated that Hector will repair irrigation on Leafmore, increase water at monument sign and inspect all cul-de-sacs. Park signs are hung and look good. Tennis court doors were left propped open.

PCA Phone Line

Director Saunders reported that there is nothing to update.

Clubhouse

Director Davis introduced new clubhouse administrator who will set up PCA website for reservations. Contract is drafted and will go to print soon. Guard shack was cleaned. Key code will be changed and battery replaced.

Pool

Director Davis stated that she met with GHPM reps the pool opening with them is going well. Director Davis reported the pool contract did not include extra guard on June 3rd but it needed to be added and budgeted.

TREASURER REPORT

Director Saunders reviewed the April 30, 2017 financial report going over the Balance Sheet, Income Statement and Actual vs. Budget reports in detail. A brief discussion followed.

MANAGEMENT REPORT

Mrs. Norris reviewed the May Management Report going over the percentages collected and expended as well as contracts coming up for renewal.

Action Item List

The current action item list was provided and reviewed in detail.

2

OLD BUSINESS

Foreclosure Enforcement Resolution

Director Dawson motioned to approve. Director Findley seconded the motion. All were in favor.

NEW BUSINESS

Clubhouse Driveway Repair

Mr. Zeno's bid will be sent to Kingsbridge MUD and the HOA.

New Meeting Time

Director Davis stated the Board had considered changing the start time from 7:30 pm to 7:00 pm. Director Dawson motioned to approve. Director Sanders seconded the motion. All were in favor.

DEED RESTRICTION/ACC REPORT

Director Findlay reviewed the May 2017 Referral List. Director Dawson motioned to approve action taken that included attorney action, recycling and clearing several violations. Director Saunders seconded the motion. All were in favor.

ATTORNEY STATUS REPORT

The April status report was presented and reviewed in detail. Ms. Norris noted that there were approximately four (4) accounts on installment plans, three (3) accounts at lawsuit and one bankruptcy terminated. Director Findley motioned to approve action taken. Director Dawson seconded the motion. All were in favor.

ADJOURNMENT:

There being no further business to come before the Board, meeting adjourned at 8:49 pm

Kelly Davis
Attest

6/20/17
Date

JM Saunders
Attest

6/20/17
Date