

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, June 20, 2017

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. There was a delay in starting the meeting due to a leak in the roof. Director Davis called the meeting to order at 7:05 p.m., with quorum established.

PRESENT: Kelly Davis, President
Rob Findlay, Vice President
Laura Dawson, 2nd Vice President
Saundra Saunders, Treasurer
Tommy Armor, Secretary
Tammi Norris, SCS Management Services

MINUTES

Director Findlay motioned to approve the May 16, 2017 General Session minutes without correction. Director Saunders seconded the motion. All were in favor.

GUESTS TO ADDRESS THE BOARD

Ms. Coty Wright addressed the board in reference to an incident that occurred at the pool with her passes. Discussion got heated and the Seals Security was called in to calm the situation down.

Another resident addressed the board stating she had not been to the pool before but when she came the pool was dirty with a lot of algae.

Mr. & Mrs. Jones were in attendance requesting passes for their grandchildren who would be spending a lengthy time with them during the summer. After discussion it was stated that the board usually does not prepare passes with pictures but due to the circumstances they would accommodate them.

Ms. Janelle from Greater Houston Pool Management addressed the board and membership apologizing for a period where the water had gotten out of control and had received some algae. Ms. Janelle assured everyone that the situation was taken care of and should be good from here on out.

COMMITTEE REPORTS

Landscape and Irrigation

Director Dawson stated Pedro with Green thumb had been sick so was behind on the work and that there was some work needed on Leafmore. She also stated that Pedro had again received his check late, Ms. Sullivan will research the process.

Tennis Courts

Director Dawson stated that there wasn't much to report other than it was being used regularly.

PCA Phone Line

Director Saunders reported that there was only one ^{Relevant} ~~relative~~ call and it was in reference to pool tags.

Clubhouse

Ms. Toussaint reported that there was one incident with a rental that wasn't booked. She also provided a sample of the three-page contract with cost, for the board's review. Director Davis motioned to purchase 200 printed contracts, Director Findlay seconded the motion, motion passed.

Director Davis asked that Mr. Zeno be contact ^(a) to repair the leak in the ceiling at his earliest convenience.

Volunteer

It was noted that there was a great turn out for Splash Day.

Pool

Director Davis reported that there had been several instances with patrons not responding to the lifeguards instructions but felt all in all the pool was running smoothly.

TREASURER REPORT

Director Saunders reviewed the May 31,, 2017 financial report. Director reviewed the Balance Sheet, Income Statement and Actual vs. Budget reports in detail.

MANAGEMENT REPORT

Mrs. Sullivan reviewed the June Management stating that the association was currently Report going over the percentages collected and expended as well as contracts coming up for renewal.

Action Item List

The current action item list was provided and reviewed in detail.

OLD BUSINESS

Foreclosure Enforcement Resolution

Director Dawson motioned to approve. Director Findley seconded the motion. All were in favor.

NEW BUSINESS

Clubhouse Driveway Repair

Mr. Zeno's bid will be sent to Kingsbridge MUD and the HOA.

DEED RESTRICTION/ACC REPORT

Director Findlay reviewed the June 8, 2017 Referral List. Director Armor motioned to approve action taken that included attorney action, recycling and clearing several violations. Director Findlay seconded the motion. All were in favor.

ATTORNEY STATUS REPORT

The June status report was presented and reviewed in detail. Ms. Sullivan noted that there were approximately four (4) accounts in active lawsuits and three (3) accounts on installment plans. Also noted was that approximately 29 plus accounts had just been forwarded to the attorney for further collection action.

ADJOURNMENT:

There being no further business to come before the Board, meeting adjourned at 8:49 pm

Kelly Davis
Attest

7.17.17
Date

S.M. Saunders
Attest

7/17/17
Date