

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, October 17, 2017

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:05 p.m., with quorum established.

PRESENT:

- Kelly Davis, President
- Rob Findlay, Vice President
- Laura Dawson, 2nd Vice President
- Saundra Saunders, Treasurer
- Tommy Armor, Secretary
- Tammi Norris, SCS Management Services

MINUTES

Director Dawson motioned to approve the September 19, 2017 General Session minutes without correction. Director Findlay seconded the motion. All were in favor.

GUESTS TO ADDRESS THE BOARD

None

COMMITTEE REPORTS

Landscape and Irrigation

All is well and beginning irrigation winterizing.

Park/Playground

Nothing to report.

Tennis Courts

Seven lights are out.

PCA Phone Line

Nothing to report.

Pest Control

Extend mosquito fogging through November 2017.

Clubhouse

Alyssa Davis reported all is well with rentals. She will work with Director Armor on clubhouse Admin duties and add them to the clubhouse "Master" book. The SCS Go online calendar will be functional in January 2018.

Pool

Need to purchase 911 phone.

Crime Watch

Cameras were purchased and ready to be installed.

Volunteers

Need help with Christmas Decorations.

TREASURER REPORT

Director Saunders reviewed the 2018 Proposed Budget and 2018 Assessment Rate. The budget will be reviewed at the November meeting. An Assessment Rate increase of \$5.00 bringing total billed per property to \$300.00 annually for 2018 was discussed. Director Dawson motioned to approve. Director Saunders seconded the motion. Director Findlay approved and Director Armor objected to the increase.

MANAGEMENT REPORT

Ms. Norris reviewed the October Management Report stating that the association was currently 96% collected on assessments, 92% collected on total income and at 63% of the budgeted expense.

Action Item List

The current action item list was provided and reviewed in detail.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Upcoming Meeting Dates

Next meeting is November 21, 2017 and 2018 Annual meeting time is changed to 7:00 pm.

ADJOURNMENT:

There being no further business to come before the Board, meeting adjourned at 8:30 pm.

EXECUTIVE SUMMARY

DEED RESTRICTION/ACC REPORT

The Board Referral Report was reviewed with one Authorization to Foreclose, one violation cleared, two on Board Hold, five to be Recycled, three moved to Notice of Noncompliance and five Attorney Demands. Director Dawson motioned to approve all actions. Director Saunders seconded the motion. All were in favor.

ATTORNEY STATUS REPORT

Report was reviewed in detail.

Meeting adjourned at 8:45 pm.

Kelly Davis
Attest

11.21.17
Date

B M Saunders
Attest

11/21/17
Date