

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, September 11, 2018

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:04 p.m., with quorum established.

PRESENT: Rob Findlay, Vice President
Willie Jones, 2nd Vice President
Saundra Saunders, Treasurer
Laura Dawson, Director
Tammi Norris, SCS Management Services

ABSENT:

MINUTES

Motion made to approve the July 17, 2018 General Session minutes without correction. Motion was seconded. All were in favor.

GUESTS TO ADDRESS THE BOARD

Sheila McKenzie announced her interest to join the Board of Directors. Mr. & Mrs. Jones asked about lot easement related to shed in neighbors' backyard. Ms. Mayes reported she is in contact with Director Davis family and will get donation information for Chase and Alyssa Davis.

COMMITTEE REPORTS

Landscape and Irrigation
Nothing to report.

Park/Playground
Nothing to report.

Tennis Courts
Windscreen needs to be reattached. Director Dawson will make the call.

PCA Phone Line
Nothing to report.

Pest Control
Nothing to report..

Clubhouse
Nothing to report. Ms. Younger was unable to attend the meeting and will be asked to post Board meeting notice at the clubhouse for all meetings.

Pool
Pool furniture needs to be stored for the season.

Crime Watch
Nothing to report.

Volunteers
Nothing to report.

TREASURER REPORT

The July 2018 Financial Reports were reviewed and a brief discussion followed. 2018 is a fiscally strong year with increased bottom line. 2019 Budget will be discussed at the October meeting. Director Jones motioned to transfer \$55,000.00 from checking account to a 90 day CD. Director Saunders seconded the motion and all were in favor.

MANAGEMENT REPORT

Ms. Norris presented the July Management Report reviewing the Accounting Summary YTD totals and percentages collected and spent as well as the Collection Schedule current activity.

Action Item List

The current action item list was provided and reviewed in detail.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

After a few words from Director Findlay and moment of silence to remember our President, Kelly David and honor her memory. Due to her untimely death the Board voted to fill two vacant Director positions. Laura Dawson agreed to fill one vacant and expiring term and Sheila McKenzie volunteered to join the Board on a permanent basis. Director Saunders motioned to appoint Office of President to Rob Findlay, Office of Vice President to Willie Jones, Office of Secretary to Sheila McKenzie, Office of Treasurer to Sandra Sanders and Laura Dawson to Director. Director Jones seconded the motion and all were in favor.

ADJOURNMENT:

There being no further business to come before the Board, meeting adjourned at 7:52 pm.

EXECUTIVE SUMMARY

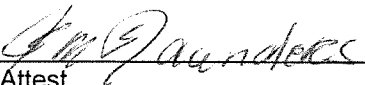
DEED RESTRICTION/ACC REPORT

The July 2018 Board Referral Report was discussed with all properties at the attorney's office and no action needed.

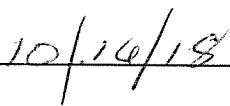
ATTORNEY STATUS REPORT

The July 2018 Attorney Status Report was discussed with no action needed.

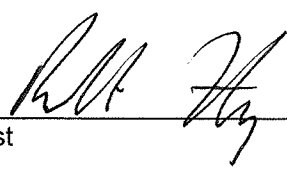
Meeting adjourned at 8:15 pm.



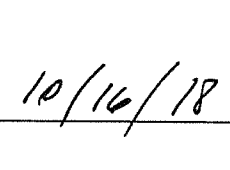
Attest



Date



Attest



Date