

PROVIDENCE COMMUNITY ASSOCIATION, INC.
Regular Meeting of the Board of Directors
Tuesday, October 16, 2018

The monthly meeting of the Providence Community Association Board of Directors was held on the above date at the Providence Clubhouse, located at 9114 Woodleigh Drive, Houston, Texas 77083. Director Davis called the meeting to order at 7:04 p.m., with quorum established.

PRESENT:

- Rob Findlay, President
- Willie Jones, Vice President
- Saundra Saunders, Treasurer
- Sheila McKenzie, Secretary
- Laura Dawson, Director
- Tammi Norris, SCS Management Services

ABSENT:

MINUTES

Motion made to approve the September 11, 2018 General Session minutes without correction. Motion was seconded. All were in favor.

GUESTS TO ADDRESS THE BOARD

Mr. Rivera discussed neighbor on Charlmont may be operating a business from home painting cars in his driveway. Ms. Norris asked him to send her a photo and a letter will be sent to them.

COMMITTEE REPORTS

Landscape and Irrigation

Nothing to report.

Park/Playground

Nothing to report.

Tennis Courts

Windscreen has been reattached.

PCA Phone Line

Nothing to report.

Pest Control

Nothing to report..

Clubhouse

Mr. Younger presented the October report. Clubhouse Administrator contract extension/renewal was discussed and approved in Executive Session. Discussion of collecting keys, books and other PCA belongings that were in the possession of Director Davis and a contact for her children's donation from The PCA Board. Director Jones volunteered to drive by her home and try to make contact. Ms. Norris will call Director Davis phone to try and make contact.

Pool

Pool slide is dripping water. GHPM will be asked to make the repair.

Crime Watch

Report of car break in on Nextdoor

Volunteers

Nothing to report.

TREASURER REPORT

The August 2018 Financial Reports were reviewed and a brief discussion followed. 2018 is a fiscally strong year with increased bottom line.

MANAGEMENT REPORT

Ms. Norris presented the September Management Report reviewing the Accounting Summary YTD totals and percentages collected and spent as well as the Collection Schedule current activity.

Action Item List

The current action item list was provided and reviewed in detail.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

The 2019 Assessments and Budget were reviewed and discussed in detail. Director Saunders made a motion to approve the budget as presents and increase the annual assessment form \$300.00 to \$305.00. Director Jones seconded the motion and all were in favor.

ADJOURNMENT:

There being no further business to come before the Board, meeting adjourned at 8:05 pm.

EXECUTIVE SUMMARY


DEED RESTRICTION/ACC REPORT

The October 2018 Board Referral Report was discussed sending three accounts to Attorney Demand, adding one cleared violation back on the report and clearing one account. All others properties are at the attorney's office and no action needed.

ATTORNEY STATUS REPORT

The September 2018 Attorney Status Report was discussed with no action needed at this time.


Meeting adjourned at 8:35 pm.



Attest

12-18-18

Date



Attest

12/18/18

Date